



BUSINESS ACCOUNT

Application for opening and maintaining a legal entity's account

Dear Customer,

In accordance to the legislation of the Republic of Lithuania and Directive (EU) 2018/843 of the European Parliament and of the Council regarding prevention of money laundering and terrorist financing, financial institutions are required to collect accurate and up-to-date information about the customer, beneficial owner, purpose and intended nature of the business relationship.

Check here to confirm that the information you provide in this form is accurate and up-to-date.

Check here to indicate that you have read and agree to Guru Pay **Terms and Conditions**.

1. GENERAL COMPANY DETAILS

Company name

Company legal form

Registration number

Registration country

Registration date

DD/MM/YYYY

Country of tax residence

Tax number

Legal address

Actual address, if
applicable

Phone number

Website address

NACE code for main
activity

Detailed description of
business activities

Does your business
require a license?

Yes

No

Would you like to use Fast-onboarding?

Yes

No

Fast-onboarding takes up to 2 business days, additional fees apply.

2. ADVANCED COMPANY DETAILS

Purpose of the account

Number of employees

Relation to Lithuania (*question for non-residents*):

Place of business activities	Shareholders
Business partners	Real estate
Employees	Other:

What will be the source of incoming funds to your account?

Investment by company owners	Borrowings
Income or Interest receivables	Prepayments
Subsidies	Other:

Source of Wealth

Investment by company owners	Loans
Business activities (e. g. sales, revenue)	Other:

Please specify your planned monthly turnover:

Up to 15,000 EUR	Up to 50,000 EUR	Up to 100,000 EUR	Other:
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Please specify the planned value of one-time transaction:

Up to 5,000 EUR	Up to 15,000 EUR	Up to 50,000 EUR	Other:
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Please specify the planned amount of incoming transactions per month:

Up to 10	Up to 20	Up to 50	Other:
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Please specify the planned amount of outgoing transactions per month:

Up to 10	Up to 20	Up to 50	Other:
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Indicate the expected type of transactions:

Please find detailed description in p. 6

<input type="checkbox"/> SEPA (European payments)	<input type="checkbox"/> SWIFT (Cross-border payments)
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Please specify all countries from where you expect to receive funds:

<input type="checkbox"/> EU/ EEA counterparties	<input type="checkbox"/> If other than EU/ EEA counterparties, please list the countries below:
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Please specify your 3 major counterparties for incoming transactions (customers) and their line of business:

Counterparty	Line of business
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Please specify all countries to which you expect to send funds:

<input type="checkbox"/> EU/ EEA counterparties	<input type="checkbox"/> If other than EU/ EEA counterparties, please list the countries below:
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Please specify your 3 major counterparties for outgoing transactions (suppliers) and their line of business:

Counterparty	Line of business
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Do you need a pre-paid card (Mastercard)?

☐ Yes

☐ No

If "Yes" - our account managers will contact you with further details.

Director's signature

3. CONTACT PERSON

*Skip this field if company's contact person is same as a Signatory.

Full name

Relation to the company

Phone number

Email address

4. SIGNATORY

Full name

Citizenship

Personal code (if N/A - Date of Birth)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP

(see **page 6**)?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Phone number

E-mail address

Is there more than one signatory?

Yes

No

Please provide signatory details in **page 7**.

5. DIRECTOR

If company's director is not an Ultimate Beneficial Owner nor a signatory, please provide his/ her details below:

Full name

Personal code (if N/A - Date of Birth)

Citizenship

6. ULTIMATE BENEFICIAL OWNER

Please provide detailed information about natural person(s) who ultimately own or control the Customer by directly or indirectly holding or controlling 25 percent or more shares voting rights.

Full name

Citizenship

Personal code (if N/A - Date of Birth)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP
(see **page 6**)?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Occupation

Please provide more details
(employer's name or similar)

Source of income:

Salary

Dividends

Savings

Loan

Income from investments

Other:

Source of wealth:

Salary

Dividends

Real estate

Inheritance

Investment activities

Other:

E-mail address

Is there more than one beneficial owner?
Please provide beneficial owner details in **page 8**.

Yes

No

Director's signature

7. SUPPORTING DOCUMENTS¹

1. Certificate of Incorporation.
2. Extract from Business Register, issued within the past 3 months.
3. Memorandum and Articles of Association.
4. Official list of directors, if not indicated in the Business Register.
5. Documents confirming the beneficial ownership (e.g. annual report, share certificate, etc.).
6. Group chart (if any), signed by the company's director.

Submit the signed and filled-in application with the supporting documents to: onboarding@gurupay.eu

1- Please note that Guru Pay reserves a right to ask for additional documents not indicated above.

8. DEFINITIONS AND EXPLANATIONS

Tax identification number or **TIN** - is a unique number set for individuals and companies for tax purposes. Please find more information on TIN here: <https://www.oecd.org/tax/automatic-exchange/crs-implementation-and-assistance/tax-identification-numbers/>

Politically Exposed Person or **PEP** - an individual who is entrusted with prominent public functions and immediate family members or persons known to be close associates of such person.

Prominent public functions shall mean the following functions in the Republic of Lithuania, the European Union and international or foreign state institutions:

- 1) heads of State, heads of government, ministers, vice-ministers or deputy ministers, secretaries of State and chancellors of parliament, government or ministry;
- 2) members of parliament;
- 3) members of supreme courts, of constitutional courts or of other high-level judicial bodies whose decisions are not subject to further appeal;
- 4) mayors of municipalities, directors of municipal administrations;
- 5) members of the management bodies of supreme audit and control institutions or chairs of the boards of central banks, deputy chairs or board members;
- 6) ambassadors, chargés d'affaires, envoys extraordinary and ministers plenipotentiary or high-ranking officers in the armed forces;
- 7) members of the management or supervisory bodies of state enterprises, public limited liability companies and private limited liability companies whose shares or a part of shares carrying more than 1/2 of all the votes at the general meeting of shareholders of these companies are held by the right of ownership by the State;
- 8) members of the management or supervisory bodies of municipal enterprises, public limited liability companies and private limited liability companies whose shares or a part of shares carrying more than 1/2 of all the votes at the general meeting of shareholders of these companies are held by the right of ownership by municipalities and which are considered to be large undertakings under the Law of the Republic of Lithuania on Financial Reporting by Undertakings;
- 9) heads and deputy heads of international intergovernmental organisations and members of their management or supervisory bodies;
- 10) heads and deputy heads of political parties and members of their management bodies.

The source of funds refers to the origin of the particular funds or other assets which are the subject of the Business Relationship or Occasional Transaction.

The source of wealth refers to the origin of the person's entire body of wealth (i.e., total assets). This information will usually give an indication as to the volume of wealth the Customer would be expected to have, and a picture of how they acquired such wealth.

European payment or **SEPA** - this type of transfer is beneficial when you need to transfer funds in euros to accounts in EU Member States or United Kingdom, Switzerland, Monaco, San Marino, Andorra as well as in EEA – Norway, Iceland and Lichtenstein.

Cross-border payment or **SWIFT** - this method is used to transfer funds to just about all countries of the world. The transfer is performed via correspondent accounts opened with correspondent banks, therefore you have to specify the details of your selected correspondent bank as well as the beneficiary's account number and the bank's BIC code.

SIGNATORY

Full name

Citizenship

Personal code (if N/A - Date of Birth)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Phone number

E-mail address

Full name

Citizenship

Personal code (if N/A - Date of Birth)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Phone number

E-mail address

Director's signature

ULTIMATE BENEFICIAL OWNER

Full name

Citizenship

Personal code (*if N/A - Date of Birth*)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Occupation

Please provide more details
(*employer's name or similar*)

Source of income:

Salary

Dividends

Savings

Loan

Investment of company owners

Other:

Source of wealth:

Salary

Dividends

Savings

Inheritance

Investment activities

Other:

E-mail address

Director's signature

ULTIMATE BENEFICIAL OWNER

Full name

Citizenship

Personal code (*if N/A - Date of Birth*)

ID number

Country of residence

Tax ID and tax residence country

Are you PEP or relative to PEP?

Yes

No

Are you US citizen or US tax resident?

Yes

No

Occupation

Please provide more details
(*employer's name or similar*)

Source of income:

Salary

Dividends

Savings

Other:

Investment of company owners

Source of wealth:

Salary

Dividends

Savings

Inheritance

Investment activities

Other:

E-mail address

Director's signature